

**IMPORTANT NOTICE**  
**TO LAW ENFORCEMENT**  
**EMPLOYEES AND VISITORS**

Pursuant to State of Illinois Executive Order No. 2020-10 dated 3/20/20, “Executive Order in Response to COVID-19”, all Aetna Plywood, Inc. locations in the State of Illinois will remain open as an “**Essential Business**”. Per section (9) of the Executive Order, Aetna Plywood is an Essential Business / Infrastructure entity supplying required construction materials as well as an Essential Business per section (12t) as a distributor in the supply chain of construction products.

**The safety of our employees, visitors and our community in which we operate our facilities is our top priority.** As we remain open and in business, Aetna is following all the protocols per the CDC with regards to social distancing in our locations which includes, but is not limited to, physical distance 6 feet apart, frequent hand washing and regularly sanitizing and cleaning our work surfaces and equipment.

For the protection of our employees and any visitors, there will be **limited access to our facilities**. Please understand that due to current circumstances this is necessary. We ask for your cooperation in following instructions given to you by our employees, when you visit our facilities.

If you have any questions with regards to the content of this important notice please contact Aetna Plywood, Inc. Chief Safety Officer at 708-705-6098.